 Media Fact Sheet Template

**COMPANY SUMMARY**

XXX is a … that provides … to … for …

**HISTORY**

Date Founded etc

**GENERAL INFO/FAST FACTS**

Location

Details of Service

**MISSION**

**SERVICE OFFERINGS**

**EXECUTIVE MANAGEMENT/BOARD**

**RECOGNITION/AWARDS**

XXX was a recipient of the Star Award for excellent transportation services…

**CONTACT**

Name, Title

Office phone

Additional phone

Email

Website (can go in General Info as well)