

**Congregational Liaisons**

*Thank you for becoming a Liaison between your church and Faith in Action!*

**The Liaisons is the contact person between a congregation and Faith in Action. The liaison will oversee communication and information sharing between Faith in Action and the congregation.**

**Position Responsibilities for your Liaison role:**

1. Provide leadership for the Faith in Action program within the congregation.
2. Serve as the contact between the congregation and the Faith in Action office.
3. Inform congregational leadership of those persons who volunteer with FIA.
4. Attend liaison meetings and appropriate training.
5. Promote Faith in Action to the congregation by communicating with groups within the congregation through announcements in bulletins and/or newsletters, speaking to groups within the congregation, **and/or arranging for Faith in Action staff to speak at events or meetings.**
6. Assist in recruiting volunteers from the congregation.
7. Provide support and recognition for volunteers, either informally or formally.
8. Notify Faith in Action of any pertinent changes in the congregation, such as change of address or clergy.
9. The Faith in Action office will regularly inform you and update you on new volunteers and care receivers in your congregation.
10. Develop FIA fundraising events at the church, if possible. For example, host a car wash or craft sale. Collect Stamps for use in mailings.