



25650 Kelly Road, Roseville, MI 48066

(586)757-5551  
www.ivcinfo.org

## VOLUNTEER REGISTRATION

(revised 8/6/2013)

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ *OK to call this # with vol work?*  
 ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ Y\_\_ N\_\_  
 CITY&ZIP: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ Y\_\_ N\_\_  
 CROSS STREETS: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ Y\_\_ N\_\_  
 BIRTHDATE: \_\_\_\_\_ MALE: \_\_\_ FEMALE: \_\_\_ E-MAIL: \_\_\_\_\_

### EMERGENCY CONTACT:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 City&Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_

CURRENT OCCUPATION: \_\_\_\_\_

EMPLOYER (optional): \_\_\_\_\_

OTHER WORK EXPERIENCE: \_\_\_\_\_

EDUCATION/TRAINING: \_\_\_\_\_

VOLUNTEER EXPERIENCE: \_\_\_\_\_

HOBBIES/INTERESTS/SPECIAL SKILLS: \_\_\_\_\_

FOREIGN LANGUAGE(S): \_\_\_\_\_  Limited  Conversational  Fluent  
 \_\_\_\_\_  Limited  Conversational  Fluent  
 \_\_\_\_\_  Limited  Conversational  Fluent

Are there any situations you would like to avoid or physical limitations you would like us to be aware of? \_\_\_\_\_

Any allergies? \_\_\_\_\_ Wish to avoid pets? \_\_\_\_\_ Smoke or fragrance sensitivity? \_\_\_\_\_

How did you hear about our program? \_\_\_\_\_

Why are you interested in volunteering? \_\_\_\_\_

Are you a member of a local CONGREGATION? If so, please indicate: \_\_\_\_\_

Are you registered with:  RSVP  Senior Companion Program  MichiganWorks  as a College Intern?

**PERSONAL REFERENCES (Do not list relatives):**

1. Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 \_\_\_\_\_ Years Known: \_\_\_\_\_

2. Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 \_\_\_\_\_ Years Known: \_\_\_\_\_

**PLEASE INDICATE ANY AND ALL TYPES OF SERVICE THAT INTEREST YOU:**

*---If you choose more than one type of service, please rank your preferences, using 1,2,3, etc.*

<b><u>ON CALL:</u></b>	<b><u>1:1 MATCH:</u></b>	<b><u>OTHER:</u></b>	
<input type="checkbox"/> Transportation	<input type="checkbox"/> Transportation	<input type="checkbox"/> Ongoing Office Support	<input type="checkbox"/> Children's Vlg-Ongoing
<input type="checkbox"/> Home Repairs	<input type="checkbox"/> Shopping/Errands	<input type="checkbox"/> On Call Mail Stuffings	<input type="checkbox"/> Children's Vlg-Occasnl
<input type="checkbox"/> Shopping/Errands	<input type="checkbox"/> Respite for Caregivers	<input type="checkbox"/> Presentations/Info Fairs	<input type="checkbox"/> Community Garden
<input type="checkbox"/> Indoor Chores	<input type="checkbox"/> Housekeeping – Light	<input type="checkbox"/> Congregation Liaison	<input type="checkbox"/> Garden Deliveries
<input type="checkbox"/> Respite	<input type="checkbox"/> Housekeeping – Heavy	<input type="checkbox"/> Fundraising Events	
<input type="checkbox"/> Outdoor Chores	<input type="checkbox"/> Friendly Visits	<input type="checkbox"/> Fundraising Committees	
<input type="checkbox"/> Yardwork	<input type="checkbox"/> Friendly Phone Calls	<input type="checkbox"/> Board/Committee Work	
<input type="checkbox"/> Housekeeping			
<input type="checkbox"/> Meal Prep			
<input type="checkbox"/> Grass Cutting			
<input type="checkbox"/> Food Delivery			
<input type="checkbox"/> Snow Removal			
<input type="checkbox"/> Hair Care			

OTHER: \_\_\_\_\_

*(Describe your ideas. Use your imagination! Do you have a special skill or interest you would like to share?)*

**PLEASE INDICATE ALL TIMES YOU ARE AVAILABLE (Fill in the blanks with specific hours):**

*-- This does not commit you to all the hours you list; it just let's us know what times are possible.*

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>PREFERRED</b>							
<b>WILLING</b>							

HOW OFTEN ARE YOU AVAILABLE? \_\_\_\_\_ Days per \_\_\_\_\_ (week/month/etc.)

**WHAT AREAS CAN YOU WORK IN? (Please mark "P" for preferred or "W" for willing)**

**MACOMB COUNTY:**

- |                                       |                                      |                                     |  |  |   |
|---------------------------------------|--------------------------------------|-------------------------------------|--|--|---|
| <input type="checkbox"/> Armada       | <input type="checkbox"/> Clinton Twp | <input type="checkbox"/> Lenox      | <input type="checkbox"/> New Baltimore | <input type="checkbox"/> Romeo           | <input type="checkbox"/> Sterling Hts   |
| <input type="checkbox"/> Bruce        | <input type="checkbox"/> Eastpointe  | <input type="checkbox"/> Macomb Twp | <input type="checkbox"/> New Haven     | <input type="checkbox"/> Roseville       | <input type="checkbox"/> Utica          |
| <input type="checkbox"/> Center Line  | <input type="checkbox"/> Fraser      | <input type="checkbox"/> Memphis    | <input type="checkbox"/> Ray Twp       | <input type="checkbox"/> Shelby Twp      | <input type="checkbox"/> Warren         |
| <input type="checkbox"/> Chesterfield | <input type="checkbox"/> Harrison    | <input type="checkbox"/> Mt Clemens | <input type="checkbox"/> Richmond      | <input type="checkbox"/> St Clair Shores | <input type="checkbox"/> Washington Twp |

**OAKLAND COUNTY:**

- |   |  |  |   |  |  |
|---|--|--|---|--|--|
| <input type="checkbox"/> Addison        | <input type="checkbox"/> Clawson       | <input type="checkbox"/> Holly           | <input type="checkbox"/> Milford        | <input type="checkbox"/> Pontiac       | <input type="checkbox"/> Walled Lake     |
| <input type="checkbox"/> Auburn Hills   | <input type="checkbox"/> Commerce      | <input type="checkbox"/> Huntington Wds  | <input type="checkbox"/> Northville     | <input type="checkbox"/> Rochester     | <input type="checkbox"/> Waterford       |
| <input type="checkbox"/> Berkley        | <input type="checkbox"/> Farmington    | <input type="checkbox"/> Independnc Twp  | <input type="checkbox"/> Novi           | <input type="checkbox"/> Rochester Hls | <input type="checkbox"/> West Bloomfield |
| <input type="checkbox"/> Beverly Hills  | <input type="checkbox"/> Farmingtn Hls | <input type="checkbox"/> Keego Harbor    | <input type="checkbox"/> Oak Park       | <input type="checkbox"/> Rose Twp      | <input type="checkbox"/> White Lake      |
| <input type="checkbox"/> Bingham Farms  | <input type="checkbox"/> Fenton        | <input type="checkbox"/> Lake Angelus    | <input type="checkbox"/> Oakland Twp    | <input type="checkbox"/> Royal Oak     | <input type="checkbox"/> Wixom           |
| <input type="checkbox"/> Birmingham     | <input type="checkbox"/> Ferndale      | <input type="checkbox"/> Lake Orion      | <input type="checkbox"/> Orchard Lake   | <input type="checkbox"/> South Lyon    | <input type="checkbox"/> Wolverine       |
| <input type="checkbox"/> Bloomfield     | <input type="checkbox"/> Franklin      | <input type="checkbox"/> Lathrup Village | <input type="checkbox"/> Orion Twp      | <input type="checkbox"/> Southfield    |  |
| <input type="checkbox"/> Bloomfield Hls | <input type="checkbox"/> Groveland     | <input type="checkbox"/> Leonard         | <input type="checkbox"/> Ortonville     | <input type="checkbox"/> Springfield   |  |
| <input type="checkbox"/> Brandon        | <input type="checkbox"/> Hazel Park    | <input type="checkbox"/> Lyon Twp        | <input type="checkbox"/> Oxford         | <input type="checkbox"/> Sylvan Lake   |  |
| <input type="checkbox"/> Clarkston      | <input type="checkbox"/> Highland      | <input type="checkbox"/> Madison Hts     | <input type="checkbox"/> Pleasant Ridge | <input type="checkbox"/> Troy          |  |

**ST. CLAIR COUNTY:**

- |                                      |  |   |                                      |   |  |
|--------------------------------------|--|---|--------------------------------------|---|--|
| <input type="checkbox"/> Algonac     | <input type="checkbox"/> Capac         | <input type="checkbox"/> Emmet Twp      | <input type="checkbox"/> Jeddo       | <input type="checkbox"/> North Lakeport | <input type="checkbox"/> St. Clair     |
| <input type="checkbox"/> Allenton    | <input type="checkbox"/> Casco         | <input type="checkbox"/> Fair Haven     | <input type="checkbox"/> Kenockee    | <input type="checkbox"/> North Street   | <input type="checkbox"/> St. Clair Twp |
| <input type="checkbox"/> Anchorville | <input type="checkbox"/> China         | <input type="checkbox"/> Fargo          | <input type="checkbox"/> Kimball     | <input type="checkbox"/> Pearl Beach    | <input type="checkbox"/> Smiths Creek  |
| <input type="checkbox"/> Avoca       | <input type="checkbox"/> Clay          | <input type="checkbox"/> Fort Gratiot   | <input type="checkbox"/> Lakeport    | <input type="checkbox"/> Port Huron     | <input type="checkbox"/> Wadhams       |
| <input type="checkbox"/> Berlin      | <input type="checkbox"/> Clyde         | <input type="checkbox"/> Goodells       | <input type="checkbox"/> Lynn        | <input type="checkbox"/> Port Huron Twp | <input type="checkbox"/> Wales Twp     |
| <input type="checkbox"/> Berville    | <input type="checkbox"/> Columbus      | <input type="checkbox"/> Grant          | <input type="checkbox"/> Marine City | <input type="checkbox"/> Richmond       | <input type="checkbox"/> Yale          |
| <input type="checkbox"/> Brown City  | <input type="checkbox"/> Cottrellville | <input type="checkbox"/> Greenwood      | <input type="checkbox"/> Marysville  | <input type="checkbox"/> Riley          |  |
| <input type="checkbox"/> Brockway    | <input type="checkbox"/> East China    | <input type="checkbox"/> Harsens Island | <input type="checkbox"/> Memphis     | <input type="checkbox"/> Ruby           |  |
| <input type="checkbox"/> Burtchville | <input type="checkbox"/> Emmet         | <input type="checkbox"/> Ira            | <input type="checkbox"/> Mussey      | <input type="checkbox"/> Russell Island |  |

Other Areas: \_\_\_\_\_

**IF YOU ARE VOLUNTEERING TO PROVIDE TRANSPORTATION:**

Type of vehicle(s) you will normally use (you may check more than one):

4-passenger car     2-passenger car     mini-van     truck/SUV/van with higher step-in    Other: \_\_\_\_\_

Can you assist persons with a walker or wheelchair? (*NO lifting of client involved*)     Walker     Wheelchair

Can you provide assistance by the arm?     YES     NO

Can you take long distance rides, such as medical appointments out of the county?     YES     NO

If so, can you drive into:  Wayne County     Washtenaw County     Livingston County    Other: \_\_\_\_\_

Can you take people shopping?     YES     NO

Can you help carry or unpack groceries?     YES     NO

Can you take a personal assistance animal (leader dog, etc.)?     YES     NO

Can you take more than one passenger, if the client has accompaniment? How many passengers maximum? \_\_\_\_\_

Would you be willing to consider occasional special trips, such as (please check if possible):

very late appts (Special Events)     long-distance rides (Ann Arbor/Farmington/Etc.)

very early appts (Surgeries/Etc.)     take pets in your car (Veterinary Appts)

stay with clients throughout outpatient surgeries & get them settled back home.

**VOLUNTEER AGREEMENTS:**

*I agree to volunteer my services through the Interfaith Volunteer Caregivers program.*

*As a volunteer I agree to act in good faith and to avoid any reckless misconduct, abiding by all program policies and procedures, and performing only those tasks that are agreed upon. I understand that for the safety of all, I must never perform any volunteer services under the influence of drugs or alcohol.*

*As a registered volunteer, I understand that I am covered under the program's general liability insurance, however since I am not a paid employee, I am not covered under the program's worker's compensation policy for any accident or injury incurred during my volunteer service.*

*I agree not to solicit, nor accept, any money from the clients or their families for my own use, nor attempt to sell any type of merchandise or service to the clients or their families.*

*I also agree to respect the dignity and confidentiality of all clients, and refrain from converting others to by own personal or religious beliefs.*

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian's Signature if Volunteer is Under 18

\_\_\_\_\_  
Date